

SOTH Bible Day Camp – Policies and Procedures

Applications

Applications will be accepted on a first-come, first-served basis, according to age. There is an attendance cap on each grade level. Should your application be received following the maximum capacity for applicable grade, it will be held on a wait-list, if you so elect.

Registration Fee

A \$25 (per family) registration fee is due with submission of application. The fee will be applied against the final week's charge at the conclusion of the program. Placement cannot be guaranteed without the registration fee. With proper notification of leaving the program prior to August 15, 2008, fee will be applied against the last payment due. Fee will be forfeited if camper is withdrawn from program without proper notification (one week's notice). Fee is also forfeited if camper is removed from program due to behavioral issues.

Weekly Fee

The weekly fee – per camper – is \$70.00. Fees are required to be paid at the beginning of each week and are considered late by close of camp on Mondays. Late fees are \$5.00 per day. Sorry, no family rates or partial weeks.

Attendance

Hours of camp operation: 7:00 a.m. until 5:55 p.m. A five minute grace period will be granted at day's close without consequence. After that, late fees will occur at the rate of \$1.00 per minute, unless prior arrangements are made. **Initial: _____** It is expected that each camper will attend all week for the duration of the program, barring illness and emergencies. If there is a pre-arranged agreement for non-attendance (such as vacation), we will hold placement for 1 week with no fee. If placement is to be held longer, payment must be made. When camper is absent for three consecutive days, without notification to camp director, placement will be considered vacated and will be filled from wait-list.

Discipline

Discipline will be handled in accordance with most public school classrooms. Expectations and consequences will be stated clearly and posted within view of every child and parent. Serious infractions with regard to safety of camper, or danger to others, will be grounds for immediate removal from program.

Camper's Responsibility

Bring refillable water-bottle, clearly marked with name. Bring bag lunch and simple snack every day, unless special fun-days are posted. DO NOT bring soda or candy. Water and juice will be supplied during lunch and snack. **Campers must wear sunscreen daily** – please apply prior to arrival at camp. On water days, campers are to bring swimsuit, towel and change of clothes, as needed. Campers must wear protective shoes AT ALL TIMES. Flip-flops or water shoes are acceptable on water days.

Electronics Free Camp

There will be lots of fun and challenging activities every day. **Please do not bring electronic items of any kind to camp.** If camper must bring a cell phone, it will be held by camp staff, in a secure location during camp. SOTH Bible Day Camp will not be responsible for lost or stolen items. **Initial: _____**

WAIVER FOR PARTICIPANT AND/BY PARENT – In consideration of your accepting my or my child's entry, I hereby, for myself, my child, our heirs, executors, and administrators, waive and release any and all rights and claims for damages I or my child may have against Shepherd of the Hills Lutheran Church and its representatives, officers, employees, agents, successors, and assigns for any and all injuries suffered by myself or my child on any activity sponsored by these groups. I do hereby grant and give these groups the right to use my or my child's photograph or image with or without my or my child's name both single and in conjunction with other persons or objects for any and all purposes including, but not limited to private or public presentations, advertising, publicity, and promotion relating thereto. I warrant that I have the right to authorize the foregoing uses and do hereby agree to hold the Shepherd of the Hills Lutheran Church harmless of and from any and all liability of whatever nature which may arise out of result from such uses. For the consideration stated above, I further agree that in the event that my child repudiates or attempts to repudiate such release, I will personally indemnify and save harmless the Shepherd of the Hills Lutheran Church, its successors and assigns, for any and all loss and damage occasioned thereby.

Signature _____ Date _____ Parent Legal Guardian

